

State of California
**PESTICIDE BROKER LICENSE
APPLICATION PACKET**
PR-PML-217 (EST 11/01)

Department of Pesticide Regulation
Pest Management and Licensing Branch
Licensing and Certification Program
1001 I Street
Sacramento, California 95814-2828
Phone: (916) 445-4038 Fax: (916) 445-4033
Web site: <http://www.cdpr.ca.gov>

General Information

A Pesticide Broker (PB) License is required of any person (other than the registrant or pest control dealer licensed pursuant to Section 12107 of the Food and Agricultural Code), whether inside or outside California, engaging in the sale or distribution of pesticides for agricultural use within the State of California. All pesticides offered for sale, or sold in California, must be registered by the Director of the California Department of Pesticide Regulation. It is a violation to offer for sale, or sell, unregistered pesticides in California.

“Agricultural use” means the use of any pesticide or method or device for the control of plant or animal pests, or any other pests, or the use of any pesticide for the regulation of plant growth or defoliation of plants. It excludes the sale or use of pesticides in properly labeled packages or containers which are intended for any of the following: a) home use; b) use in structural pest control; c) industrial or institutional use; d) the control of an animal pest under the written prescription of a veterinarian; e) local districts or other public agencies which have entered into and operate under a cooperative agreement with the Department of Public Health pursuant to Section 2426 of the Health and Safety Code, provided that any exemption under this subdivision is subject to the approval of the Director as being required to carry out the purpose of this division.

The Department of Pesticide Regulation has established time periods for the processing of permit applications, in compliance with Government Code Section 15374-15378. Failure to comply with these time periods may be appealed to the Secretary for Environmental Protection, California Environmental Protection Agency, 1001 I Street, Sacramento, California 95814-2828, pursuant to regulations set forth in Title 3, California Code of Regulations, Section 306. Under certain circumstances, the Secretary may order that the applicant receive a reimbursement of filing fee.

Application Completion Instructions

The following instructions will help you complete this application:

- A. *Application Type.* Check one or more of the boxes in this section. (1) If you are a new applicant, check the “New Application” box. (2) If you are adding a pesticide broker branch location to your PB License, check the “Adding Branch Location” box. (3) If you are changing the name of your business, check the “Name Change” box (See Section “C” below). (4) If you are changing your address, check the “Address Change” box. (5) If you are making any other type of change, check the “Other” box and specify the type of change.
- B. *Business Information.* Please complete information requested in this section. (1) In this subsection, indicate your business type. If you are changing your business name, enter your former business name in Section “C”. If there is a change in the business name or address, you must immediately notify the Director in writing. There is no fee required for this change. (2) In this subsection indicate if your business is a corporation. If your business is a corporation, you must submit with your application a current copy of the “Certificate of Good Standing”. This certificate can be obtained for \$6.00 by writing to: Secretary of State, Attention: Certificate Department, 1500 11th Street, Sacramento, California 95814, if you are a California corporation or a foreign corporation registered in California. Otherwise you need to obtain a Certificate of Good Standing from the state from which you are incorporated. (3) In this subsection indicate if your business name is anything other than your surname (i.e., last name). If your business name is other than your surname, you must submit a “Fictitious Business Name Statement” with your application. This statement may be obtained from the county clerk’s office. (4) In this subsection, indicate if your business is a partnership. If your business is a partnership, you must submit a “Fictitious Business Name Statement” with your application. You may obtain this statement from the county clerk’s office.
- C. *Former Business Name.* If your business name has changed, enter the former name in this section of the application.
- D. *Business Officers or Owners.* List the name, title, and mailing address of each of your business’s officers and/or owners. If necessary, use an additional sheet of paper to complete this list. If there is a change in the business ownership or organization, the Director must be notified immediately in writing. A new application fee must be submitted for this change.
- E. *Pesticide Broker Business Type.* (1) In this subsection indicate the type of economic poisons (pesticides) your business sells by checking the appropriate box(es).

- F. *Branch Locations.* This section of the application should be completed if you are adding a branch location to your business. Enter the business location address for each branch location added.
- G. *Application Fees.* Check the appropriate boxes in this section of the application. Indicate the total fees enclosed with the application. (Fees are non-refundable)

The following information and table will assist you in determining the appropriate application fee to submit.

Application Fee Schedule:

Year Submitting Application	License Expiration Year ¹ A - L	New Main Location Application Fee	Branch Location Fee
2001	2002	\$200.00	\$100.00
2002	2002	\$100.00	\$ 50.00
2003	2004	\$200.00	\$100.00

Year Submitting Application	License Expiration Year ² M - Z	New Main Location Application Fee	Branch Location Fee
2001	2001	\$100.00	\$ 50.00
2002	2003	\$200.00	\$100.00
2003	2003	\$100.00	\$ 50.00

- I. *Read Before Signing.* Check the “Yes” box if you have had any administrative, civil or criminal action taken against you for violation of any State or federal laws or regulations relating to the application of pesticides that resulted in disciplinary actions or in which disciplinary action is pending. If you answer yes, explain the circumstances of the disciplinary action.
- J. *Declaration/Signature Block.* Read the declaration; if you agree, sign and date the application. The owner or officer of the business must sign the declaration.

Mailing Instructions

Mail your application to: Cashier, Department of Pesticide Regulation, P.O. Box 4015, Sacramento, California 95812-4015. Include your check with your application, payable to the Cashier, Department of Pesticide Regulation. No coin or currency will be accepted.

¹ If your business name begins with A – L, the expiration date of the business license is on even-numbered years.

² If your business name begins with M – Z, the expiration date of the business license is on odd-numbered years.